

City of Whiting Water Department
1443 – 119th Street, Whiting, IN 46394
219-659-6200

**Now Accepting Applications for Direct Withdrawal for Payment of Water Bills!
Effective 1st Quarter 2010**

Payment Notice and Billing Questions

The City of Whiting water bill will be mailed to you as usual. From that day, you will have adequate time to plan for your automatic payment or contact us if there is a question about your bill. Once you have completed the proper paperwork, your payment will be automatically deducted from your designated account.

Record of Payment

The amount and date of your automatic payment will be shown on your regular bank statement. This is your proof of payment. No receipt will be generated. If there is a question about a payment, you must notify us and your financial institution within 60 days of the date of the bank statement on which the error occurred.

Availability of Funds

You are responsible for having enough money in the indicated account on the payment date. You will be charged the same as if a paper checked “bounced” should your payment be returned with insufficient funds. In addition, your Direct Withdrawal service may be cancelled if two (2) payments are returned in a 12-month period.

Termination

This authorization will remain in effect until we receive written notice from you 30 days before the cancellation date or until your utility service has been terminated.

Account/Address Change

You are required to notify us of any account or address changes to ensure timely payments. You are responsible for submitting a new application when an account or address change occurs.

This is a voluntary option that is now available to all customers. We hope this new option will help make payments easier. All of the current payment options will still be available but this is just another time-saving option for people to utilize.

DIRECT WITHDRAWAL AUTHORIZATION APPLICATION

Customer Name (as on bill) _____

Utility Account Number _____ Telephone Number _____

Service Address _____

Mailing Address _____

Financial Institution Name _____

Address/Telephone Number _____

Date _____ Signature _____

I authorize City of Whiting and the financial institution listed to transfer (debit) money from the indicated account for the payment of my City of Whiting Water bill. I will continue to pay my bill until I am notified on my bill that Direct Withdrawal has started.

YOU MUST ATTACH WITH THIS APPLICATION A CANCELLED OR VOIDED CHECK FROM THE ACCOUNT WHICH PAYMENT WILL BE MADE FROM.