

December 20, 2022

BPW&S

Re: 2023 Paid Holidays

Dear Members of the BPW&S:

I would appreciate if you would ratify my decision to establish the following days as paid legal holidays for all Class 1, 2 and 3 employees of the City whose holidays are not otherwise defined in the Benefits Manual:

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|------------------------------|-------------|------------------------------|
| • New Year's Day | January 1 | Off on Monday, January 2 |
| • Martin Luther King Jr. Day | January 16 | Off on Monday, January 16 |
| • President's Day | February 20 | Off on Monday, February 20 |
| • Easter | April 9 | Off on Friday, April 7 |
| • Memorial Day | May 29 | Off on Monday, May 29 |
| • Independence Day | July 4 | Off on Tuesday, July 4 |
| • Labor Day | September 4 | Off on Monday, September 4 |
| • Veterans Day | November 11 | Off on Friday, November 10 |
| • Thanksgiving Day | November 23 | Off on Thursday, November 23 |
| | November 24 | Off on Friday, November 24 |
| • Christmas Eve | December 24 | Off on Friday, December 22 |
| • Christmas Day | December 25 | Off on Monday, December 25 |
| • New Year's Eve Day | December 31 | Off on Friday, December 29 |

This notice excludes all bargaining unit employees, Park Department hourly employees, Mascot Hall of Fame employees, Retention Basin hourly employees and all part-time employees whose holiday pay benefits are specifically defined in the Benefits Manual.

Sincerely,


Mayor Steve Spebar

cc: John T. Haynes, Clerk-Treasurer
Department Heads